Dear Foong Chee Meng,

Your renewal application for a “Intermediate Single Room Air Conditioned” at Curtin Water 9469_3 is successful.

Please consider this offer carefully.

1. TENANCY PERIOD

Prior to taking up residence in Degree Programme you will be required to sign a 4.5 months Tenancy Agreement which commence on 01-August-2016 and conclude on 15-December-2016.

The period is a fixed term within the dates indicated. Accommodation outside of this Period will be subject to availability and prior to approval of the Housing Officer. Additional rental charges will apply.

Important Note:
Campus Accommodation is transitional in nature. You need to embark on an independent lifestyle and seek private accommodation after this semester.

The University has reserved 200 beds for renewal purpose and priority will be given to:
(a) International students with no outstanding fee and misconduct record
(b) Final year final semester students with no outstanding fee and misconduct record

Student who is eligible to continue to stay on campus are required to submit e-mail request (student name, ID and your priority group) to housing@curtin.edu.my following renewal date below strictly based on first come first served basis.

<table>
<thead>
<tr>
<th>Tenancy Renewal Semester 2 2016</th>
<th>Degree Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open for Tenancy Renewal</td>
<td>11 April 2016</td>
</tr>
<tr>
<td>Booking Close</td>
<td>22 April 2016</td>
</tr>
<tr>
<td>Confirmation of Booking</td>
<td>06 May 2016</td>
</tr>
<tr>
<td>Please pay on or before</td>
<td>20 May 2016</td>
</tr>
<tr>
<td>Tenancy Period</td>
<td>01 August 2016 - 15 December 2016</td>
</tr>
</tbody>
</table>

Please ensure that you have read the Housing Rules & Regulations and Residence Handbook before accepting this offer. These document details the rules & other useful information for residents. These documents can be viewed at http://www.curtin.edu.my/future/currentresidents.htm.

2. ROOM ALLOCATION

The allocation of rooms is at the discretion of the Manager. While every effort will be made to fulfill requests made on your application form, these will depend on availability. Units/flats are usually a mix of Malaysian and International students from a variety of cultural backgrounds.

3. ACCEPTANCE OF OFFER

To accept this offer, FULL RENTAL payment MUST be received by 20 May 2016.
Failure to pay the full rental will result in the withdrawal of this offer of accommodation. The room previously being held for you will be offered to another student and you will need to seek alternate accommodation.

4. RENTAL PAYMENT

<table>
<thead>
<tr>
<th>Service</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental per Semester</td>
<td>MYR 510 x 4.5 months</td>
</tr>
<tr>
<td>Hostel Amenities</td>
<td>MYR 10 (Per Semester)</td>
</tr>
<tr>
<td>Top-Up Rental Deposit</td>
<td>MYR 0.00</td>
</tr>
<tr>
<td><strong>Total Payable</strong></td>
<td><strong>MYR 2,305.00 (USD 650 @ 3.55)</strong></td>
</tr>
</tbody>
</table>

*For reference purpose only. Subject to change as per applicable daily foreign currency exchange rate.*

5. REFUNDS

A **RM 200.00** administrative fee will be deducted from any refund if you accept this offer and later decide to cancel. The administrative fee will apply for all room offers until the commencement of the tenancy period. If the room is still being held for you once the tenancy period commences then the refund policy below is applicable.

Rental will be refunded on pro-rata basis if:
- Status is terminated by Curtin University Sarawak Campus
- Withdrawal with medical or compassionate reasons
- Resident is evicted due to non-academic disciplinary action

Rental will be forfeited if:
- Resident fails to stay for ONE semester/Term
- Withdrawal
- No show after commencement of tenancy period

6. PAYMENT METHODS

**Option 1:** By cash or cheque at any RHB branch nationwide and fill in the "Corporate Collection Services Deposit Slip" at the teller counter or through the Cash / Cheque Deposit Machines

All payments are to be made payable to: **“CURTIN (MALAYSIA) SDN BHD” Account Number: 21102500062249**

On the reverse side of your cheque, please indicate the following information:
- Your full name as appear in your IC or passport
- Your Curtin Sarawak student ID No. (if any)
- Payment for University Accommodation
- The University's bank account name: Curtin (Malaysia) Sdn Bhd
- The University's bank account no : 21102500062249
Option 2: Credit Card Payment
Credit Card Authorisation Form can be downloaded from
http://www.curtin.edu.my/current/docs/Form2A_CreditCardAuthorisationLetter.pdf

Option 3: By US$ Telegraphic Transfer (TT) to the University’s designated bank account (International Student Only)

RHB BANK BERHAD
No.362, Jalan Nahkoda Gampar
98000 Miri, Sarawak, Malaysia
Bank Account Name: Curtin (Malaysia) Sdn Bhd
Bank Account No   : 21102500062249
Swift code        : RHBBMYKL

Important Note:
Please fax the proof of payment (bank in slip, TT slip or Credit Card Authorization Form) to the University at Tel: +60 85 443947 or send it via e-mail to housing@curtin.edu.my for verification purpose.

7. CHECK-IN

Check-in of students is on working days: Monday – Friday 9:00am to 4:00pm

Student must notify the Housing Services FIVE working days before the expected arrival to facilitate the necessary arrangement to be made. Student who arrives before or after the working hours without prior consent of Housing Services will not be attended to and require to seek alternative accommodation until the next working day after your arrival.

Students are strongly advised not to arrive at their designated residences BEFORE the specified check-in date as the Housing Services cannot guarantee the availability of accommodation prior to the specified date.

8. IMPORTANT ITEMS TO PACK

1. Pillow
2. Blanket
3. Single fitted bed sheets c/w pillow case
4. Clothes washing pails, laundry basket, clothes hangers etc.,
5. Basic toiletries
6. Towel rack (if needed)
7. Cutlery and crockery

Please inform Housing Services immediately if you wish to decline this offer so that it may be offered to another student requiring accommodation.

Housing Services
Curtin University, Sarawak Malaysia
Tel | +60 85 443 869 (GMT +8)
Fax | +60 85 443 947
Email | housing@curtin.edu.my
Web | www.curtin.edu.my